

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
June 15, 2015**

The South Middleton Board of School Directors met on June 15, 2015, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mrs. Shelly Capozzi, called the meeting to order at 7:22 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear
Mr. Michael Berk
Mrs. Shelly Capozzi
Mr. Thomas Hayes - **Absent**
Mr. Thomas Merlie

Mrs. Elizabeth Meikrantz
Mr. Paul Slifko
Mr. Robert Winters
Mr. Scott Witwer

Administrative Staff

Dr. Alan Moyer, Superintendent
Dr. Joseph Mancuso, Assistant Superintendent
David Boley, Principal – Rice
Mark Correll, Assist. Principal - BSHS
Patrick Dieter, Athletic Director
Andrew Glantz, Director of Buildings/Grounds
Joel Hain, Principal – BSHS
Trisha Reed, Principal – IFEC
Jesse White – Principal – YBMS
Sharonn Williams, Director of Instructional Tech.

Student Representatives

Max D. Leo - Absent
Helene “Ellie” Tiley

Visitors

See attachment to the minutes.

Assistant Board Secretary

Tina L. Darchicourt

Solicitor

Gareth Pahowka - Absent

INTRODUCTIONS AND RECOGNITION

Dr. Moyer recognized and thanked Ellie Tiley for her service to the Board as a Student Representative.

CITIZENS PARTICIPATION - None

ACCEPTANCE OF MINUTES

Mr. Merlie made a motion, seconded by Mr. Berk, that the Board approves the minutes from the following meeting: June 1, 2015 – Planning/Regular Board Meeting. **The motion passed unanimously.**

FINANCIAL REPORT

Mr. Berk made a motion, seconded by Mr. Merlie, that the Board approved the following:

May 2015

The Board approved payment of the bills for May 2015, represented by checks # 52274 to # 52362 inclusive, in the amount of \$2,072,673.23.

The Board approved the Student Activity Funds for May 2015- Pursuant to Section 511 of the Public School Code, represented by checks #15024 to # 15068 inclusive, in the amount of \$ 37,279.57 and are enclosed with the financial report.

The Board approved the requisitions payable from the Construction Fund (PLGIT) for May 2015, in the amount of \$1,189,522.60. **The motion passed unanimously.**

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS AND STUDENT REPRESENTATIVES

Dr. Moyer reported on the planned administrative workshop at the Army Heritage Education Center, scheduled for later this month. He also recognized Scott Bruce, Marcus Elwood, and Shawn Jones as “Students of the Quarter” at the Cumberland-Perry Vo-Tech School. Dr. Moyer reminded board members that no formal board meeting will be held in July, but a tentative date of July 13th has been established for interviews for the business manager position.

NOTICES AND COMMUNICATIONS

Letter, dated June 8, 2015, from the Pennsylvania Department of Education, notifying the South Middleton School District, that the Special Education Plan for 2015-2016 has been approved.

BOARD COMMITTEE REPORTS

Facilities Committee

Mr. Berk reported that the Facilities Committee met earlier this evening and received an update on the IFEC project. Change orders were reviewed and an Open House was discussed. This Open House would tentatively be scheduled for August 2015. The

feasibility study for W.G. Rice Elementary School was also reviewed as well as submitting PlanCon A to the Pennsylvania Department of Education.

NEW BUSINESS

Mr. Berk made a motion, seconded by Mr. Winters, that the Board approves the agenda for June 15, 2015, with all corrections as indicated. Correction: Motion 11.2 was separated into 11.2 and 11.2.1 so that the implementation of the Homestead and Farmstead Exclusion for the 2015-2016 Fiscal Year would be voted on separately from the motion on the 2015-2016 budget. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Berk, that the Board approves the final 2015-2016 budget as per the following:

NOW BE IT RESOLVED THAT the Board of School Directors of the South Middleton School District, Cumberland County, Pennsylvania hereby adopts the annual budget, transfers and designations of and for said District for the fiscal year commencing July 1, 2015, as more fully set forth in PDE Form 2028 which is presented at this meeting:

Further, that said Board of School Directors hereby authorizes the expenditure of \$33,823,308, including a budgetary reserve of \$500,000 for the school fiscal year July 1, 2015, through June 30, 2016, and more particularly and fully detailed in the annual budget as foresaid; and

Further, that said Board of School Directors does hereby levy a real estate tax of 9.3288 Mills of the assessed valuation (\$.93288 per \$100 of assessed value) on all real estate within the South Middleton School District, pursuant to the authority of "The Public School Code of 1949," as amended for the school fiscal year as aforesaid; and

Further, that said Board of School Directors continues to levy the following taxes heretofore levied pursuant to the authority of "The Local Tax Enabling Act," as amended (1) Realty Transfer Tax – ½%; (2) Earned Income Tax – 1.1%; and (3) Occupational Privilege Tax - \$10.00.

That said proposed taxes as levied and continued to be levied shall provide revenue for the proposed expenditures authorized above.

On a roll call vote, the motion passed as follows:

Mr. Steven Bear - Yes
Mr. Michael Berk - Yes
Mrs. Shelly Capozzi - Yes
Mr. Thomas Hayes - Absent
Mr. Thomas Merlie - Yes

Mrs. Elizabeth Meikrantz - Yes
Mr. Paul Slifko - No
Mr. Robert Winters - No
Mr. Scott Witwer – Yes

6 – Yes, 2 – No, 1 – Absent, 0 – Abstentions

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, that the Board approves the resolution implementing the Homestead and Farmstead Exclusion for the 2015-2016 Fiscal Year in accordance with Act 1 of Special Session of 2006.

On a roll call vote, the motion passed as follows:

Mr. Steven Bear - Yes
Mr. Michael Berk - Yes
Mrs. Shelly Capozzi - Yes
Mr. Thomas Hayes - Absent
Mr. Thomas Merlie - Yes

Mrs. Elizabeth Meikrantz - Yes
Mr. Paul Slifko - No
Mr. Robert Winters - No
Mr. Scott Witwer - Yes

6 – Yes, 2 – No, 1 – Absent, 0 – Abstentions

Mr. Merlie made a motion, seconded by Mr. Berk, that the Board approves the Capital Reserve transfer in the amount of \$73,000 for the 2015-2016 school year. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board sets the cafeteria prices for the 2015-2016 school year as follows:

Adult - \$3.75
Boiling Springs High School - \$2.60
Yellow Breeches Middle School - \$2.60
Iron Forge Educational Center - \$2.50
W.G. Rice Elementary School - \$2.50
Milk - \$.50

The motion passed unanimously.

Mr. Berk made a motion, seconded by Mrs. Meikrantz, that the Board appoints Mr. Merlie as Treasurer for the 2015-2016 school year. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Merlie, that the Board approves Mrs. Elizabeth A. Meikrantz to attend the Pennsylvania Public Education Foundation Symposium scheduled for June 23-24, 2015. The symposium will be held at the PSBA headquarters. Cost: \$25.00 **the motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Merlie, that the Board appoints Stock and Leader, LLP, with Mr. Gareth Pahowka, as principal counselor, to serve as South Middleton School District's Solicitor for the 2015-2016 school year. The proposed fees for the 2015-2016 school year are \$175.00 for partners, and \$150.00 for associates, unless otherwise agreed for special projects such as negotiations or litigation. Bond issues, tax exempt lease financing, and similar financial matters would continue to be billed on a transactional basis. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Bear, that the Board approves the update of the district-wide feasibility study related to W.G. Rice Elementary School. **The motion passed unanimously.**

Mr. Berk made a motion, seconded by Mr. Winters, that the Board authorizes the Administration to forward PlanCon A documents for W.G. Rice Elementary School to the Pennsylvania Department of Education. **The motion passed unanimously.**

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Mr. Winters made a motion, seconded by Mr. Berk, that the Board approves the following in a block motion:

The Board approved the Second Reading (Final) of the following policies:

- Volunteers - Policy #916
- Library Collection - Policy #109.1
- Creating a Position - Policy #301
- Employment of Part-Time Professional Employees - Policy #304.1
- Employment of Summer School Staff - Policy #306
- Student Teachers/Interns - Policy #307
- Employment Contract/Board Resolution - Policy #308

The Board approved the First Reading of the following policies:

- Suicide - Policy #819 (new)
- Employment of Substitutes - Policy #305
- Assignment & Transfer - Policy #309
- Suspensions and Furloughs - Policy #311
- Assessment of Superintendent/Assist. Superintendent - Policy #312
- Evaluation of Employees - Policy #313
- Physical Examination - Policy #314
- HIV Infection - Policy #314.1

Text Book Adoption

The Board adopted textbooks and instructional materials as per the attached for the 2015-2016 school year in accordance with Section 24 PS8-803 of the Pennsylvania School Code of 1949.

Bid Award

The Board awarded the bids for the Technology Education (Industrial Arts) supplies for the 2015-2016 school year.

Vista School Education Services Contract – ESY

The Board approved the Vista School Educational Services Contract for the 2015 Extended School Year (ESY), for one special education student. The term of the contract begins July 6, 2015, and ends August 14, 2015. Cost: \$6,570

Vista School Education Services Contract - 2015-2016

The Board approved the Vista School Educational Services Contract for the 2015-2016 regular school year. Tuition reimbursement for the student's placement will be provided directly from PDE through the 4010 process.

Yellow Breeches Educational Center Contract - 2015-2016

The Board approved the Yellow Breeches Educational Center Agreement between the Education Center and the South Middleton School District for the 2015-2016 school year for five (5) paid tuition slots. Tuition: \$26,105/student.

TherAbilities Contract for 2015-2016

The Board approved the TherAbilities Contract for the 2015-2016 school year to provide occupational and physical therapy support services to special needs students.

District Physician for Athletics for 2015-2016

The Board appointed Dr. Jeffrey Harris, as the District physician for athletics for the 2015-2016 school year.

District Dentist

The Board appointed Dr. Thomas S. Filip as the District dentist for the 2015-2016 school year.

CAOLA Agreement

The Board approved the agreement to participate in the Capital Area Online Learning Association (CAOLA) between the Capital Area Intermediate Unit and the South Middleton School District, beginning July 1, 2015, and ending June 30, 2018.

Troyer Advisors, LLC

The Board approved the proposal of Troyer Advisors, LLC to provide a market value appraisal of the MCHS-Carlisle Skilled Nursing Facility located at 940 Walnut Bottom Road, at a cost not-to-exceed \$16,100 with payment of \$9,660 as retainer to begin the assignment.

G-Force Investigations

The Board approved the agreement between G-Force Investigations and the South Middleton School District to provide security services for extracurricular and athletic events at the Boiling Springs High School for the 2015-2016 school year. Cost: \$21.00/hr/per person.

Personnel

Professional

Resignation/Retirement

The Board accepted, with regret, the resignation for the purpose of retirement of Barbara Ferrell, from the position of Health/Physical Education teacher, effective September 16, 2015.

The Board accepted, with regret, the resignation for the purpose of retirement of Ruth Yeingst, from the position of sixth grade teacher, effective September 24, 2015.

The Board accepted, with regret, the resignation of Amber Kane, Art teacher at the Boiling Springs High School, effective August 15, 2015.

The Board accepted, with regret, the resignation of Mark Brenneman, Chemistry teacher at the Boiling Springs High School, effective August 4, 2015.

Professional - Employment

The Board employed the following professional personnel:

Name: Ellen M. Wilson, 105 W. Coover St, Mechanicsburg, PA
Certification: Elementary/Early Childhood
Position: Grade 5 (Replacing Jean Lobo)
Salary: Bachelor's, Step 3 - \$43,894
Starting Date: August 17, 2015

The Board employed the following professional personnel:

Name: Kristin K. Shanabrook, 1232 Highlander Way, Mechanicsburg, PA
Certification: Social Studies
Position: Social Studies teacher at YBMS (replacing Karla Lauro)
Salary: Bachelor's, Step 1 - \$43,508
Starting Date: August 17, 2015

The Board employed the following professional personnel:

Name: Kara E. Hench, 251 Sheaffer Rd., Carlisle, PA
Certification: Elementary, Grades 4 -8, Concentration in English & Science, English, Grades 9-12
Position: 6th Grade Teacher - YBMS - (Replacing Ruth Yeingst)
Starting Date: August 17, 2015
Salary: Bachelor's, Step 2 - \$43,701

The Board employed the following professional personnel:

Name: Bethany A. Line, 233 N. Bedford St., Carlisle, PA
Certification: Special Education, PK-12
Position: Life Skills Teacher - BSHS - (Replacing Janice Zink)
Starting Date: August 17, 2015
Salary, Bachelor's, Step 5 - \$44,280

The Board employed the following professional personnel:

Name: Mandi L. Abernathy, 141 Meadow Lane, Mechanicsburg, PA
Certification: Special Education, Mid-Level English
Position: Learning Support Teacher - BSHS - (Replacing Elizabeth Sheaffer - transferred to Multidisability classroom)
Starting Date: August 17, 2015
Salary, Master's, Step 7 - \$47,616

The Board employed the following professional personnel:

Name: Alyssa J. Hall, 110 Norman Dr., Moon Township, PA
Certification: Special Education & Elementary (Pre-K-4)
Position: Learning Support Teacher - IFEC - (Replacing Gene Bozart)
Starting Date: August 17, 2015
Salary, Bachelor's, Step 1, \$43,508

The Board employed the following professional personnel:

Name: Alex B. Long, 326 E. York St., Biglerville, PA
Certification: Special Education/Early Childhood
Position: Learning Support - YBMS - (Replacing Robyn Krohn)
Starting Date: August 17, 2015
Salary, Bachelor's, Step 1, \$43,508

Employment - Extra Duty

Department Chairs/Team Leaders

The Board employed the Department Chairs/Team Leaders for the 2015-2016 school year:

Co-Curricular

The Board employed the Co-Curricular positions for the 2015-2016 school year (see attached):

Summer Academy

The Board employed the following Summer Academy teachers at \$35.00/hr.

Kirsten Dively
Ketha Ranck
Michelle Group
Mary Good Cornman
Debbie Harris
Kelly Klacik - Co-Director
Tracy Hinkle - Co-Director

Pre-K Summer Camp

The Board employed the following 2014 Pre-K Summer Camp teachers at \$35.00/hr.

Megan Beecher
Kevin Scharlau
Jennifer Barnett (substitute)

Detention Monitors

The Board employed the following detention monitors for the 2015-2016 school year at \$21.96/hr.

BSHS

Kristi Elder
Michael Freese
Thomas Geiger
Steven Lockhart
Margaret Shenk
David Shields
Katherine Suwala

Homework Club Advisors

The Board employed the following homework club advisors for the 2015-2016 school year at \$35.00/hr.

IFEC

Stephanie Kuhn
Caitlin Miletto
Amanda Sheaffer
Tara Swank
Debra Strawley

YBMS

Sarah Deaven
Brandon Deitch
Margo Geise
Steve Karloski
Alyssa Kiser
Joan Smith

Extended School Year

The Board employed the following Extend School Year paraprofessional and professional staff for the 2015 summer from

6/30/15, 7/1, 7/2, 7/7, 7/8, 7/9, 7/14, 7/15, 7/16, 7/21, 7/22 and 7/23/15. Hours: 8:30 a.m. to 11:30 a.m. Salaries will be paid for through IDEA-B funds.

Teresa Schwander
Carrie Stine
Shayne Whitten
Allyson Hertz
Janette Fulton
Lisa Miller
Karen Henry (paraprofessional) \$12.16/hr.
Shana Peery (paraprofessional) \$10.88/hr.

Extra Curricular - Athletic Positions

The Board employed the following extracurricular, athletic positions for the 2015-2016 school year.

After-School Study Hall Monitors - YBMS (Flex Program)

The Board employed the following after-school study hall monitors for the 2015-2016 school year @ \$35.00/hr.

Kris Bohn
Brandon Deitch
Ally Hertz
Susan Reutter
Amy Necci

After-School Intervention Program - YBMS

The Board employed the following after-school intervention program teachers @ \$35.00/hr.

Bill Bechtel
Kris Bohn
Kelly Carothers
Sarah Deaven
Laurie Gray
Chris Leese
Amy Martin
Susan Reutter
Sharon Snyder

Childrearing Leave of Absence

The Board approved the request of Erin Brenner, First Grade teacher at Rice Elementary School, to extend her childrearing leave absence to October 5, 2015. The original request had a return date of the beginning of the 2015-2016 school year.

The Board approved the request of Bridgette Wickard, fourth grade teacher at IFEC, for a childrearing leave of absence, beginning August 19, 2015, and returning to on approximately January 4, 2016.

Return from Childrearing Leave

The Board acknowledged receipt of letter from Anna Kate McCarney that she intends to return from her childrearing leave of absence at the beginning of the 2015-2016 school year.

Leave of Absence

The Board approved the request of Lindsay Graybill, Fourth Grade teacher at IFEC, for a leave of absence for professional development, beginning January 19, 2016, and ending on May 6, 2016. This leave of absence is without pay.

Classified

Resignations

The Board accepted, with regret, the resignation of Penny Culbertson, from the position of part-time clerical aide, in the District Office, effective June 30, 2015.

The Board accepted, with regret, the resignation of Otho Shields, from the position of part-time security/crossing guard, effective June 5, 2015.

Administrative

The Board accepted, with regret, the resignation of Tina Darchicourt, from the position of Business and Operations Manager, effective July 6, 2015.

The motion passed unanimously.

Mr. Berk made a motion, seconded by Mr. Bear, that the Board approves the following professional personnel:

Name: Zachary T. Stroh, 419 Bernheisel Bridge Rd, Carlisle, PA
Certification: Health/Physical Education
Position: Health/Physical Education - Rice/IFEC - (Replacing Barbara Ferrell)
Salary: Bachelor's Step 1, \$43,508
Starting Date: August 17, 2015

Prior to the vote, Mr. Merlie questioned the hire of this position. He inquired about the number of applicants and the interview process. Dr. Moyer responded that in the final interviews, three outstanding candidates were selected and references were checked. The best candidate was selected for the position.

On a roll call vote the motion passed as follows:

On a roll call vote, the motion passed as follows:

Mr. Steven Bear - Yes
Mr. Michael Berk - Yes
Mrs. Shelly Capozzi - Yes
Mr. Thomas Hayes - Absent
Mr. Thomas Merlie - No

Mrs. Elizabeth Meikrantz - Yes
Mr. Paul Slifko - Yes
Mr. Robert Winters - Yes
Mr. Scott Witwer - Yes

7 – Yes, 1 – No, 1 – Absent, 0 – Abstentions

CITIZENS PARTICIPATION - None

ANNOUNCEMENTS & INFORMATION ITEMS

Dr. Moyer mentioned that the Special Education Plan was approved by PDE.

FOR THE RECORD

The Board met in Executive Session this evening, prior to the start of the regular board meeting for discussion purposes only, of a personnel matter.

ADJOURNMENT

Mr. Slifko made a motion, seconded by Mr. Merlie, to adjourn the regular meeting at 8:01 p.m. **The motion was unanimously approved.**

Respectfully Submitted,

Tina Darchicourt
Board Secretary